



BOARD OF DIRECTORS MEETING

The next Board of Directors meeting will be **Wednesday, January 13, 2021 at 5:30 p.m.** via Zoom teleconference. Homeowners are always welcome! If you are planning to attend, please call to confirm the meeting date and time with the clubhouse during business hours or call The Emmons Company at 805-413-1170. Please contact Claudette McCarroll at villagehomespoa@gmail.com for meeting access information.

Please note, minutes from previous meetings are available on the Village Homes website, villageinwestlake.com, under resources for residents.

OAK TREES DEAD WOODING

The CC&R's state that the Village Homes POA is responsible for dead wooding the indigenous oak trees (*Quercus lobate*) throughout the community, including those at your home. Dead wooding (no branches more than 1 ½ inch) will be done once a year. If you have a tree that needs to be added to the list, please contact Claudette McCarroll at the clubhouse at 805-497-4491 or by email villagehomespoa@gmail.com. The dead wooding will be scheduled for the first quarter of the new year. **Please submit your request by January 10, 2021 to ensure your property is reviewed for the upcoming year.**

TREE TRIMMING

Crews are expected to return in February / March to continue work on Greenbelt and Natural area trees.

HOLIDAY DECORATIONS

This is a friendly reminder that all decorations need to be removed 2 weeks after the holiday.



POLITICAL SIGNS

The board respectfully requests removal of all political signs in the interest of maintaining an attractive community appearance. We appreciate your assistance with this request.

WELCOME CLAUDETTE TO THE CLUBHOUSE!

Valerie Alejo is no longer working at the Village Homes clubhouse. We are sad to see her go but wish all the best for her future endeavors. Claudette McCarroll has replaced Val. She began working in the clubhouse on Monday, November 16th. We believe she will be a great asset to the community. You can communicate with her the same way you would have reached Val.

The clubhouse is currently closed to visitors but, Claudette is available via phone or email Monday, Wednesday and Friday; 9am until 1pm. The clubhouse phone number is (805) 497-4491. Her email is villagehomespoa@gmail.com.

In addition, you can always contact the Association Manager, Donna Yofan, at (805) 413-1170 or donnay@emmonsco.net.

HOLIDAY SCHEDULE

The Emmons Company will be closed Thursday December 24 & Friday December 25 and December 31st & January 1st in observance of the upcoming holidays.

We wish everyone a safe & happy holiday!

STREET & GREENBELT LIGHTS

To report an outage, please visit www.sce.com. Click on the outage center, and then click on Report Street Light Outage. Please note the pole number. It will help Edison locate the appropriate pole, especially along the greenbelts. You may also call 800-655-4555.

LOOKING FOR VOLUNTEERS

We are looking for people to help with managing the website. If you would like to volunteer your time to help Village Homes please contact Claudette McCarroll at the clubhouse or send an email to villagehomespoa@gmail.com.

AUTOMATIC QUARTERLY PAYMENTS

Did you realize that you can sign up for automated debit of your quarterly dues to the bank account of your choice so that you never have to think about making your dues payment or incur late fees? All you have to do is complete an application, attach a voided check and the management company will take care of the rest! If you have any questions, give Kathleen McCusker a call at (805) 413-1170 or email her at kmccusker@emmonsco.net.

CLUBHOUSE, POOLS AND TENNIS COURTS REMAIN CLOSED

The Clubhouse is staffed Monday, Wednesday and Friday, 9am-1pm. You can send an email or call when necessary. Please note, if you are sending a message during normal business hours, our efforts will be to reply on the same day. If you are sending a message after normal business hours, you can expect a response the next business day. We apologize for any inconvenience and thank you for your cooperation.

Due to the unchanged legal advice from VHPOA counsel, and the County restrictions required to open the facilities, the pool and tennis courts remained closed. For the latest county guidelines, please visit <https://www.vcemergency.com/>. Take care and be safe.

Please remember bike riding, skateboarding, rollerblading, etc. are not allowed at the clubhouse parking lot, pool area and tennis courts. Please use the two bike racks located at both entrances of the pool to park your bike and don't forget to lock it.

VILLAGE HOMES WEBSITE

Do you want to communicate with the board? If you would like to bring something to the board's attention or make a suggestion you can submit a request on the website. Just click on the Contact link on the home page; www.villageinwestlake.com. You can also find POA documents such as the architectural application, clubhouse rental application, agenda, meeting minutes and more.

New to the website, Community Notices are now being posted under Resources for Residents. These

are notices sent from the City of Thousand Oaks regarding planned work in the area that you, as an individual homeowner, may not be receiving.

TRASH CANS

Please be courteous to your fellow neighbors when putting out your trash cans. Whenever possible Waste Management recommends that the trash containers be placed on the street.

The Association Rules and Regulations state, *"Trash containers may be placed at the street no earlier than 3:00 p.m. on the evening prior to collection and must be removed from view of the street no later than 12:00 p.m. on the day following collection. Trash cans must not be visible from the street or neighboring properties."*



HOW TO CONTACT YOUR MANAGEMENT COMPANY?

Don't hesitate to call or email us directly if you notice problems in the common areas like graffiti, broken sprinklers, dead shrubs or lights out. We are happy to contact the appropriate vendor.

Donna Yofan, Manager
donnay@emmonsco.net

Claudette McCarroll, Asst. Manager
villagehomespoa@gmail.com

Ellen Henderson, Bookkeeper
ellen@emmonsco.net

(805) 413-1170 - phone
(805) 413-1190 - fax



We wish everyone a healthy and prosperous New Year!