

VILLAGE VOICE

Office Hours: Monday, Wednesday, Friday 9:00 a.m. to 1:00 p.m.

Email address:

Villagehomespoa@gmail.com

April 2020

www.villageinwestlake.com

CALL FOR BOARD NOMINATIONS

Candidate nomination forms for the Board election scheduled on July 1, 2020, were sent out to all owners. If you are interested in running for the Board, the form must be filled out and sent back by **Monday, April 13th, 2020**. There are 5 seats open this year for a one-year term. We encourage you to consider serving your community as a board member. You can nominate yourself or nominate others in the community. For more information, please refer to the candidate nomination form previously sent out. Please consider helping your community and protecting your largest asset. ***If we do not have enough volunteers, the Board cannot make critical decisions that protect the community and the individuals in it.*** If you need a nomination form contact Valarie at villagehomespoa@gmail.com.

THE EMMONS COMPANY REMOTE ACCESS ONLY – CLUBHOUSE CLOSED

As a result of Governor Newsom's Executive Order of March 19, 2020, for Social Distancing, our on-site office, clubhouse, unheated pools and tennis courts are currently closed to the public. The next update will be made at the May board meeting. We are committed to continue to respond promptly to all inquiries and service requests. If you need to reach us, please send an email or call leaving a voicemail, when necessary. Please note, if you are sending a message during normal business hours, our efforts will be to reply on the same day. If you are sending a message after normal business hours, you can expect a response the next business day. We apologize for any inconvenience and thank you for your cooperation. Take care and be safe.

ADDRESS NUMBERS

Please check your address numbers to make sure they are in good condition and are visible from the street. The most important reason to make your home address number visible is so that emergency responders can find your house quickly. In the event of an emergency, every second counts.

STREET & GREENBELT LIGHTS

To report an outage, please visit www.sce.com. Click on the outage center, and then click on Report Street Light Outage. You may also call 800-655-4555.

2019-2020

Board

Of

Directors

Laurence Stern

President

Open Seat

Vice-President

Michael McGillivray

Treasurer

Janet Wall

Secretary

Open Seat

Director



MEETINGS

Meeting will now be held on the first Wednesday of each month.

The next Board of Directors Meeting will be held May 6th, 2020 at 5:30 p.m.

A phone number will be provided for owners to call on the agenda.

ELECTION

The annual election for the Village Homes Board of Directors, as mentioned above, is July 1.

You will be receiving ballots around June 1st, and they must be returned by July 1. Please be sure to complete and return your ballot in time; if we do not receive ballots from at least 51% of the homes, we will cancel the election and incur additional costs to hold another election(s) until we receive 51%.

ADVERTISE IN THE VILLAGE VOICE?

If you are a resident of Village Homes and have a business you would like to advertise please contact Val Alejo at the clubhouse for more information. There are a limited number of free advertising spots available to residents.

VILLAGE HOMES WEBSITE

Do you want to communicate with the board? If you would like to bring something to the board's attention or make a suggestion you can submit a request on the website. Just click on the Contact link on the home page; www.villageinwestlake.com. You can also find POA documents such as the architectural application, clubhouse rental application, agenda, meeting minutes and more.

ELECTRONIC COMMUNICATION

In an effort to reduce printing and mailing expenses for the Association (and in response to suggestions from some of you), we are asking you to consider authorizing us to communicate with you by e-mail in lieu of first class mail, specifically for annual mailings such as the budget and audit reports, quarterly billing, as well as other documents concerning the Association. Transmitting them by e-mail would substantially reduce our costs. We would also be able to contact you quickly in case of an emergency in the community. The form is available on the Village Homes website or you can contact the clubhouse.

RENT THE CLUBHOUSE (when the closure is lifted)

If you have a party, baby shower or a meeting you are planning, this is a reminder that as a Village Homes resident, you have the privilege of renting the clubhouse for your personal and social events. If you would like to make a reservation, or if you would like more information, email or call Valarie at the office. You may also obtain the contract and fee information on our website.

Village Homes Clubhouse Rental Rates

Category "A" - 20 or fewer guests

Rental Fee \$100.00 – Deposit \$500.00

Category "B" – 21-40 Guests

Rental Fee \$200.00 – Deposit \$500.00

Category "C" - 41-100 Guests

Rental Fee \$400.00 – Deposit \$1,000.00

ABANDONED VEHICLE HOTLINE

If you have an abandoned vehicle on your street you can call anonymously to report the information. The messages are checked Monday through Friday. (805) 371-8379

USE OF THE GREENBELT

The pathways and turfgrass areas of the greenbelt are there for the enjoyment of our residents. Unfortunately, there have been reports of children climbing the trees and damaging trees and bushes. Damaging POA property is, of course, wrong, but more importantly, it is dangerous. Please deter your children from this behavior.

IS YOUR HOME A RENTAL?

Please remember to provide your tenants with a copy of the rules and regulations. A PDF version of the rules can be found on the Village Homes website www.villageinwestlake.com or a hard copy can be picked up at the clubhouse.

WHAT CAN I DO TO HELP STREET SWEEPERS?

Keeping the roadway in front of your house free of large objects and obstructions is the best way to assist street sweeping.

- Remove any vehicle parked on the street - Any vehicle (car, truck, boat trailer or recreational vehicle) parked on the street prevents the sweeper from reaching the curb lane where debris accumulates.
- Keep large debris out of the road - Large sticks, branches and pine needles will clog and jam the sweepers' operating systems.
- No garbage cans or yard waste in the street during sweep day.

The street sweeping schedule for your street can be found at

<https://www.toaks.org/home/showdocument?id=23473>

APPLICATION FOR ARCHITECTURAL APPROVAL

villagehomespoa@gmail.com

VILLAGE HOMES POA

c/o THE EMMONS COMPANY
One Boardwalk Avenue, Suite 102
Thousand Oaks, CA 91360
805-413-1170: Phone

PLEASE FILL IN ALL SPACES COMPLETELY
DO NOT START WORK UNTIL YOU RECEIVE APPROVAL

PROPERTY OWNER	LOT #	
STREET ADDRESS		
HOME PHONE:	BUSINESS PHONE:	EMAIL:

TYPE OF REQUEST

- | | | |
|------------------------------------|--|----------------------------------|
| <input type="checkbox"/> LANDSCAPE | <input type="checkbox"/> PATIO COVER | <input type="checkbox"/> OTHER |
| <input type="checkbox"/> PAINT | <input type="checkbox"/> ARTIFICIAL TURF | <input type="checkbox"/> DOORS |
| <input type="checkbox"/> REMODEL | <input type="checkbox"/> TREE REMOVAL | <input type="checkbox"/> WINDOWS |

Please provide a detailed description of proposed plan or modification. Please include pictures, plans and product description. If applying for artificial turf a sample must be provided with the application. Once the project is complete, please fill out the notice of completion form and return it to the clubhouse.

ANTICIPATED STARTING DATE: _____ ANTICIPATED COMPLETION DATE: _____

The attached planned improvements and plans were made available to the undersigned neighbors for review.

Neighbors Signature Address Date

Neighbors Signature Address Date

We, the undersigned, certify that we are the legal owners of the above property and that we agree to abide by the Village Homes POA Architectural Guidelines and. CC&Rs. Approval by this Architectural Board does not constitute waiver of any requirements of applicable governing agencies.

Signatures(s) _____ Date: _____

For Office Use Only

Date Submitted: ___ / ___ / ___ Date Approved: ___ / ___ / ___ Approved by: _____
Date Denied: ___ / ___ / ___ Reason _____

BOARD OF DIRECTORS MEETING

February 05, 2020

Minutes

CALL TO ORDER AND ESTABLISH QUORUM The meeting of the Board of Directors of Village Homes Property Owners Association of February 05, 2020 was called to order at 5:30p.m.

BOARD MEMBERS PRESENT A quorum was established with Board Members John Chavez, Michael McGillivray and Janet Wall.

OTHERS PRESENT Donna Yofan, Association Manager, The Emmons Company Valarie Alejo, Recording Secretary
1 Homeowner

APPROVAL OF MINUTES

January 8, 2020 General Meeting MOTION: Janet Wall made a motion to approve the January 8, 2020 meeting minutes as amended. Michael McGillivray seconded the motion and it passed all in favor.

January 8, 2020 Executive Meeting for legal- MOTION: Janet Wall made a motion to approve the January 8, 2020 executive meeting minutes as presented. Michael McGillivray seconded the motion and it passed all in favor.

January 30, 2020 Election Rules General Meeting Janet Wall made a motion to approve the January 30, 2020 executive meeting minutes as presented. Michael McGillivray seconded the motion and it passed all in favor.

HOMEOWNER COMMENTS – The homeowner discussed his account with the Board.

COMMITTEE REPORTS

Greenbelt- Mike McGillivray walked the native area behind the tennis courts with Brightview. The board would like to discuss creating a plan to have the native areas maintained on a regular schedule at the next meeting.

Landscape- Donna Yofan will set up meeting with Brightview to move forward with the new landscape project.

Violation- A copy of the report was reviewed. The board would like a hearing notice sent to Lot# 22201 for failure to maintain their landscape.

Architectural-No report.

Pools –The board requested Jerry too install vents into the doors in the pool equipment room.

Finance Committee- Mike McGillivray reported the reserve study is complete.

Clubhouse- The board would like Jerry Ervin to take photos of the pergolas to confirm they should be painted.

FINANCIAL REPORT The financial report for December 2019 and January 2020 were presented by Michael McGillivray, showing total cash on hand of \$353,520.79 as of December 31, 2019. **MOTION:** Michael McGillivray made a motion to ratify the approval of the December financials. The motion was seconded by John Chavez and passed unanimously. The board will continue to review the January financials and approve at the March meeting.

Delinquency Report – A copy of the log was reviewed.

MANAGEMENT REPORT

OLD BUSINESS

Monument sign - Donna Yofan is working on obtaining new bids for the monument signs.

Sorrelwood Fence - The board would like for management to provide three bids for the next meeting.

Tree/Branch removal - Donna Yofan provided the emergency rates from Brightview and will contact Treescapes for a comparison bid.

Brightview Proposal – Silver Spring cleanup A bid was provided by Brightview to clean up the landscape debris from the native area. No action was taken. Janet Wall will take a look and report back at the next meeting.

Owl Boxes- The Ojai Raptor Center was contacted and informed us that prior to installing the owl boxes the surrounding homes would need to be notified and advised that poison can no longer be used.

Reserve Study - Mike McGillivray made a motion to ratify the approval of the Reserve Study. John Chavez seconded the motion and it passed all in favor.

Insurance Policy - Janet Wall made a motion to ratify the approval of the 2020 insurance policy. Mike McGillivray seconded the motion and it passed all in favor.

NEW BUSINESS

Appoint Inspector of Elections - The board agreed to appoint one person as the inspector of elections. The Inspector may find other volunteers to help count the ballots.

Board Resolution -Civil code 5380(b)(6) All board members signed the resolution.

Review of Camera System Donna Yofan reported that cameras are not on a maintenance plan. The Board would like more information on cost for 24 hour support for the next meeting.

Trash Rule revision/Discussion MOTION: Janet Wall made a motion to propose a change to the trash can rule to allow owners until 12:00p.m. the day after pick up to put trash cans away. John Chavez seconded the motion and it passed all in favor.

CORRESPONDENCE

Lot# 14001 sent a request to the board to use the clubhouse parking lot for a can recycling fundraiser

for animals. The board unanimously approved their request.

BOARD COMMENTS

Mike McGillivray suggested we allow people to run ads in the Village Voice.

NEXT MEETING

The next board of directors meeting is scheduled for March 4, 2020; 5:00 p.m. for executive session and 5:30 p.m. for the regular meeting.

ADJOURNMENT There being no further business, the meeting was adjourned at 7:47p.m.

Respectfully submitted,
Valarie Alejo, Recording Secretary

HOW TO PROPERLY DISPLAY THE AMERICAN FLAG

As a symbol of the country and its people, the flag should be treated with respect and be honored when on display. In order to treat the flag with the dignity it deserves, the following display guidelines are recommended.

- When the flag is hung vertically on a wall, window, or door, the Union (blue section)



should be to the observer's left. When the flag is hung either horizontally or vertically against a wall, the Union should be to the

observer's left.

- The flag should not be subject to weather damage, so it should not be displayed during rain, snow and windstorms unless it is an all-weather flag.
- Traditional guidelines call for displaying the flag in public only from sunrise to sunset. However, the flag may be displayed at all times if it's illuminated during darkness.

Contact Cathy Trent at 805-479-4213 to confirm the event will take

RECYCLE TO SUPPORT RESCUE ANIMALS

Donate Your Aluminum Cans

SUPPORTING FURRY FUNDING

RECYCLING

DRIVE



SATURDAY - MAY 16th

10am-4pm

Village Home Club House

1040 Evenstar Avenue, Westlake Village

Donate your aluminum cans to help raise funds for Furry Funding and local animal organizations.

www.furryfunding.org

Tax ID: 82-3026199