

Village Homes Property Owners Association

1040 Evenstar Avenue, Westlake Village, CA 91361

BOARD OF DIRECTORS MEETING

February 05, 2020

Minutes

CALL TO ORDER AND ESTABLISH QUORUM The meeting of the Board of Directors of Village Homes Property Owners Association of February 05, 2020 was called to order at 5:30p.m.

BOARD MEMBERS PRESENT A quorum was established with Board Members John Chavez, Michael McGillivary and Janet Wall.

OTHERS PRESENT Donna Yofan, Association Manager,
The Emmons Company Valarie Alejo, Recording Secretary
1 Homeowner

APPROVAL OF MINUTES

January 8, 2020 General Meeting MOTION: Janet Wall made a motion to approve the January 8, 2020 meeting minutes as amended. Michael McGillivary seconded the motion and it passed all in favor.

January 8, 2020 Executive Meeting for legal- MOTION: Janet Wall made a motion to approve the January 8, 2020 executive meeting minutes as presented. Michael McGillivary seconded the motion and it passed all in favor.

January 30, 2020 Election Rules General Meeting Janet Wall made a motion to approve the January 30, 2020 executive meeting minutes as presented. Michael McGillivary seconded the motion and it passed all in favor.

HOMEOWNER COMMENTS – The homeowner discussed his account with the Board.

COMMITTEE REPORTS

Greenbelt- Mike McGillivary walked the native area behind the tennis courts with Brightview. The board would like to discuss creating a plan to have the native areas maintained on a regular schedule at the next meeting.

Landscape- Donna Yofan will set up meeting with Brightview to move forward with the new landscape project.

Violation- A copy of the report was reviewed. The board would like a hearing notice sent to Lot# 22201 for failure to maintain their landscape.

Architectural-No report.

Pools –The board requested Jerry too install vents into the doors in the pool equipment room.

Finance Committee- Mike McGillivary reported the reserve study is complete.

Clubhouse- The board would like Jerry Ervin to take photos of the pergolas to confirm they should be painted.

FINANCIAL REPORT The financial report for December 2019 and January 2020 were presented by Michael McGillivary, showing total cash on hand of \$353,520.79 as of December 31, 2019. **MOTION:** Michael McGillivary made a motion to ratify the approval of the December financials. The motion was seconded by John Chavez and passed unanimously. The board will continue to review the January financials and approve at the March meeting.

Delinquency Report – A copy of the log was reviewed.

MANAGEMENT REPORT

OLD BUSINESS

Monument sign - Donna Yofan is working on obtaining new bids for the monument signs.

Sorrelwood Fence - The board would like for management to provide three bids for the next meeting.

Tree/Branch removal - Donna Yofan provided the emergency rates from Brightview and will contact Treescapes for a comparison bid.

Brightview Proposal – Silver Spring cleanup A bid was provided by Brightview to clean up the landscape debris from the native area. No action was taken. Janet Wall will take a look and report back at the next meeting.

Owl Boxes- The Ojai Raptor Center was contacted and informed us that prior to installing the owl boxes the surrounding homes would need to be notified and advised that poison can no longer be used.

Reserve Study - Mike McGillivary made a motion to ratify the approval of the Reserve Study. John Chavez seconded the motion and it passed all in favor.

Insurance Policy - Janet Wall made a motion to ratify the approval of the 2020 insurance policy. Mike McGillivary seconded the motion and it passed all in favor.

NEW BUSINESS

Appoint Inspector of Elections - The board agreed to appoint one person as the inspector of elections. The Inspector may find other volunteers to help count the ballots.

Board Resolution -Civil code 5380(b)(6) All board members signed the resolution.

Review of Camera System Donna Yofan reported that cameras are not on a maintenance plan. The Board

would like more information on cost for 24 hour support for the next meeting.

Trash Rule revision/Discussion MOTION: Janet Wall made a motion to propose a change to the trash can rule to allow owners until 12:00p.m. the day after pick up to put trash cans away. John Chavez seconded the motion and it passed all in favor.

CORRESPONDENCE

Lot# 14001 sent a request to the board to use the clubhouse parking lot for a can recycling fundraiser for animals. The board unanimously approved their request.

BOARD COMMENTS

Mike McGillivary suggested we allow people to run ads in the Village Voice.

NEXT MEETING

The next board of directors meeting is scheduled for March 4, 2020; 5:00 p.m. for executive session and 5:30 p.m. for the regular meeting.

ADJOURNMENT There being no further business, the meeting was adjourned at 7:47p.m.

Respectfully submitted,

Valarie Alejo, Recording Secretary